

# PeopleForce Solutions

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## FEBRUARY 2011 NEWS BRIEF

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### Is Employee Time theft increasing your overtime costs?

Time Theft is the term used for when an employee knowingly misrepresents their hours worked. Employing a time and attendance system can greatly reduce your losses eliminating time theft practices of coming to work late, leaving early, and taking a few extra minutes at lunch. All of which add up to unnecessary overtime payments.

#### Biometric Time Clocks can help

Biometric time clocks provide an accurate and secure data collection solution by requiring that employees be present in order to punch. Biometric time clocks use features of the body to identify individuals, such as a finger template or shape of the hand. Buddy punching--when one employee punches for another--is virtually impossible.

Buddy punching decreases employee morale for the majority of honest workers who become frustrated that they are putting in a full day while a few are not. Biometrics stop buddy punching and also increases workplace security by ensuring that a user is indeed who they say they are.

#### Return on Investment

Finger or hand readers eliminate time theft, buddy punching, and provide security access control, if needed, in your workplace. Biometric time clocks provide a quick return on investment by more accurately collecting and reporting time worked and enforcing time and attendance policies.